



Osoyoos Elementary School

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Principal: Mr. J. McAllister
Vice Principal: Mrs. A. Jones

Hot Lunch Program at Osoyoos Elementary School

- YEAR END and START UP NOTES -

Just prior to the end of the school year, all the student accounts on the Osoyoos Elementary Hot Lunches Program are deleted. This is a necessary step that must be completed in accordance with privacy laws regarding collecting and retaining data, and guidelines set out with the Hot Lunches Program.

Ordering for the new school year will not begin until the first week back in September when your child(ren) have been assigned to classes. Everyone will have to create an account for the new school year. To register:

1. Go to **osoyooselementary.hotlunches.net**
2. Click the "**REGISTER**" menu at the top right-hand corner to sign up. Our school code is **OEHL**.
3. Enter your name, email address and phone, then a user id that you will use for access to the Hot Lunches application. Enter a password and then enter it again to verify that it is correct.
4. Once registered, you will be logged into the website.
5. Please add your children by clicking on the "**STUDENTS**" button below or the "**PROFILE**" menu tab in order to proceed. ***You will need to know the name of your child's teacher.*** Once your children have been added to the system, you will be able to place lunch orders immediately by clicking the "Order" button below each child's name. You will see the menu items for each day.
6. **All orders must be placed online and paid for through Bambora.** Bambora is a Canadian company, similar to PayPal. We will no longer be able to accept cash or cheques as payment or process any orders. If you are needing a computer to help with that, please come and see us.
7. ****The deadline for ordering for the week will be the Monday before the week you are ordering for. Please note that any orders that are not paid for after ordering, will be deleted.** We will not be giving refunds for students that are away sick from school.**

The Hot Lunch Program will begin on **Monday, September 16, 2024**, with the last day to order for that week being **Monday, September 9, 2024**.

If you have any questions regarding this, please give us a call.